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Place, date

CONFIRMATION of completion of a student internship

I hereby confirm that Mr/Ms

.....
has completed his/her internship at:

.....
(name and address of the organisation)

during the period: fromto.....

Main tasks performed by the Student:

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.....

Employer's Representative's Assessment - (insert X)

Learning outcomes Management, Master's degree	Representative's assessment					
	2,0	3,0	3,5	4,0	4,5	5,0
Student is able to obtain information from the internship workplace, integrate it, and apply it in the learning process, including the ability to:	☐	☐	☐	☐	☐	☐
1) discuss organizational solutions applied in the management of the enterprise,						
2) identify and describe the information systems in use,						
3) discuss the elements of the enterprise's infrastructure,						
4) discuss modern management methods and concepts,						
5) present the structure and types of processes within the enterprise.						

Student continuously expands professional and personal competences through participation in additional forms of learning offered at the internship site, in particular in the areas of: 1) quality management, 2) KAIZEN, 3) 5S, 4) management information systems.	☐ ☐ ☐ ☐ ☐ ☐
Student is able to solve the most common problems related to the performed profession.	☐ ☐ ☐ ☐ ☐ ☐
Student is capable of organizing and supervising team work as well as resolving issues within the work environment.	
Student is ready to take responsibility for assigned tasks before co-workers.	☐ ☐ ☐ ☐ ☐ ☐

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Phone number, email

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Legible signature of the organisation's representative