

INTERNSHIP AGREEMENT

concluded onin Wrocław
between:

.....
with its registered office at:
.....

hereinafter referred to as the “Entity”, represented by:
.....

and the The University of Technology and Arts in Applied Sciences in Warsaw, Wrocław Branch, Faculty of Wrocław Business Academy, hereinafter referred to as the “University”, represented by the Dean:
.....
.....

§1

The Entity accepts, and the University assigns, the following student for a professional internship:
.....

student ID number field of study

for the period: from to.....

§2

The Entity, in which the student undertakes the internship, shall provide the necessary conditions to carry out the internship, in particular by:

- providing appropriate workstations, in accordance with the internship framework programme;
- familiarising the student with the applicable work regulations, occupational health and safety rules, and the protection of state and official secrets.

§3

During the internship, in matters of order, discipline, and working hours, the student shall be under the supervision of the head of the organisational unit in which the internship is being undertaken at any given time.

§4

The University shall prepare an internship programme specifying the essential scope of topics with which the student should become acquainted while working in individual organisational units.

§5

The University allows for the possibility of approving an internship programme reflecting the specifics of the Entity, as presented by the Entity in which the student undertakes the internship.

§6

During the internship, the student shall perform tasks assigned by the Entity and shall prepare a report on the completed internship. The report may be used by the Entity.

§7

The representative of the Entity shall certify the student's completion of the internship on the "Confirmation" form, making notes regarding:

- the period of the professional internship
- the positions in which the student carried out the internship
- the tasks assigned
- an assessment of the student.

§8

The basis for crediting the student with the completed internship shall be the "Confirmation" certified by the Entity and the internship report submitted by the student to the Dean's Plenipotentiary for Internships.

§9

Supervision of the educational and training aspects of the internship on behalf of the University shall be exercised by the Dean's Plenipotentiary for Internships

.....
email: tel.

and is authorised to resolve, jointly with the management of the Entity, matters related to the course of the internship.

Supervision on behalf of the organisation (Entity) hosting the internship shall be carried out by the Internship Supervisor:

.....
email: tel.

§10

This Agreement has been drawn up in two identical copies, one for each party.

.....
Representative of the organisation where
the student is undertaking their internship

.....
Dean
Dean's Representative for Internships