

List of required documents

Please submit the following documents arranged in the following order. Please submit originals and photocopies of documents where indicated. Without photocopies, documents will not be accepted.

1. Application form printed from recruitment system (choose **View** and after that in menu on the left side choose **Print** or **PDF**. Print it without the “Documents” section);
2. High school diploma with subjects and grades – **original and photocopy** (*applies only to applicants for bachelor’s degree programs*).
3. Bachelor’s diploma and transcript of studies – **original and photocopy** (*applies only to applicants for master’s degree programs*).
4. Sworn translation of high school diploma with subjects and grades into Polish or English – **original and photocopy** (*applies only to applicants for bachelor’s degree programs*).
5. Sworn translation of bachelor’s diploma and transcript of studies into Polish or English – **original and photocopy** (*applies only to applicants for master’s degree programs*).
6. Legalization or apostille of high school diploma/bachelor’s diploma – **original and photocopy**.
7. Recognition of diploma from [Board of Education](#) – **original and photocopy** **OR** Recognition statement from [NAWA](#) - **printed out and PDF for review** (*applies to applicants for bachelor’s degree programs*). The following certificates **do not require recognition**: IB Diploma, EB Diploma, Diplomas issued in EU, OECD, EFTA countries, or Ukraine The full list of diplomas that do not require recognition can be found [HERE](#)
8. Recognition statement from [NAWA](#) - **printed out and PDF for review** (*applies to applicants for master’s degree programs*). Diplomas issued in EU, OECD, EFTA countries, or Ukraine **do not require recognition**.
8. Passport – **original**
9. Visa/Residence Card – **original**
10. Order on fees – **1 copy** (*please sign each page*)
11. Study contract – **2 copies** (*please sign each page, do not write dates*).
12. Language proficiency certificate at B2 level
13. 1 colour photo (passport format)