

Order No 1/2024/2025
issued by Vice-Rector for Education
Wroclaw Business University of Applied Sciences
on 28 November 2024

*regarding the appoint of the Plenipotentiaries of the Students in the field of study
in the academic year 2024/2025*

Pursuant to § 22 (8) of the Statute of the Wroclaw Business University of Applied Sciences, the Vice- Rector for the Education shall appoint Plenipotentiaries of the Students in the field of study:

§ 1

In order to improve the flow of information and improve the relationship between a student - academic teacher- the University - I appoint Plenipotentiaries of the Students of full-time and part-time studies for the academic year 2023/2024:

Field of study	Group description	Name and surname of the plenipotentiaries of the Students in the field of study
Management	Management full time and part time first-degree studies, III year of study	MA Anna Kwietniewska
	Management part time first-degree studies, III year of study	PhD Dariusz Socha, prof. WAB
	Management part time first-degree studies, III year of study (inter-semester recruitment)	PhD Dariusz Socha, prof. WAB
	Management full time first-degree studies, II year of study	MA Anna Kwietniewska
	Management part time first-degree studies, II year of study	MA Dorota Gębaczyk
	Management full time and part time first-degree studies, I year of study	MA Dorota Gębaczyk
	Management part time first-degree studies, I year of study	MA Anna Kwietniewska
	Management full time second-degree studies, II year of study	PhD Dariusz Socha, prof. WAB
	Management part time second-degree studies, II year of study	PhD Dariusz Socha, prof. WAB
	Management part time second-degree studies, I year of study	PhD Dariusz Socha, prof. WAB
Tourism and Leisure	Tourism and Leisure full time first-degree studies, III year of study	PhD Izabela Gruszka, prof. WAB
	Tourism and Leisure part time first-degree studies, III year of study	PhD Izabela Gruszka, prof. WAB
	Tourism and Leisure full time first-degree studies, II year of study	PhD Magdalena Łazorczyk-Szkudlarska
	Tourism and Leisure part time first-degree studies, II year of study	PhD Magdalena Łazorczyk-Szkudlarska
	Tourism and Leisure full time first-degree studies, I year of study	PhD Magdalena Łazorczyk-Szkudlarska
	Tourism and Leisure part-time first-degree studies, I year of study	PhD Magdalena Łazorczyk-Szkudlarska
	Tourism and Leisure part time second-degree studies, I year of study	PhD Izabela Gruszka, prof. WAB
Finance and Accounting	Finance and Accounting full time first-degree studies, III year of study	PhD Eng. Halina Węgrzyn, prof. WAB
	Finance and Accounting part time first-degree studies, III year of study	PhD Eng. Halina Węgrzyn, prof. WAB
	Finance and Accounting full time first-degree studies, II year of study	MA Anna Żelazny
	Finance and Accounting part time first-degree studies, II year of study	MA Anna Żelazny

Field of study	Group description	Name and surname of the plenipotentiaries of the Students in the field of study
Computer Engineering	Computer Engineering full time first-degree studies (engineering), IV year of study	PhD Eng. Jędrzej Ułasiewicz
	Computer Engineering part time first-degree studies (engineering), IV year of study	PhD Eng. Jędrzej Ułasiewicz
	Computer Engineering full time first-degree studies (engineering), III year of study	PhD Tomasz Gładysz
	Computer Engineering part time first-degree studies (engineering), III year of study	PhD Tomasz Gładysz
	Computer Engineering full time first-degree studies (engineering), II year of study	PhD Zbigniew Kulas, prof. WAB
	Computer Engineering part time first-degree studies (engineering), II year of study	PhD Zbigniew Kulas, prof. WAB
	Computer Engineering full time first-degree studies (engineering), I year of study	MA Karol Raczyński
	Computer Engineering part time first-degree studies (engineering), I year of study	MA Karol Raczyński
Logistics	Logistics full time first-degree studies (engineering), IV year of study	PhD Eng. Józef Puchalski, prof. WAB
	Logistics part time first-degree studies (engineering), IV year of study	PhD Eng. Józef Puchalski, prof. WAB
	Logistics full time first-degree studies (engineering), III year of study	MA Robert Mendruń
	Logistics part time first-degree studies (engineering), III year of study	MA Robert Mendruń
	Logistics full time first-degree studies (engineering), II year of study	PhD Eng. Józef Puchalski, prof. WAB
	Logistics part time first-degree studies (engineering), II year of study	PhD Eng. Józef Puchalski, prof. WAB
	Logistics full time first-degree studies (bachelor's degree), II year of study	PhD Eng. Radosław Milewski
	Logistics full time first-degree studies (engineering), I year of study	PhD Eng. Radosław Milewski
Sales and Marketing	Sales and Marketing full time first-degree studies (bachelor's degree), III year of study	MA Robert Wolski
	Sales and Marketing part time first-degree studies (bachelor's degree), III year of study	MA Robert Wolski
	Sales and Marketing full time first-degree studies (bachelor's degree), II year of study	MA Joanna Jankowska
	Sales and Marketing part time first-degree studies (bachelor's degree), II year of study	MA Joanna Jankowska
	Sales and Marketing full time first-degree studies (bachelor's degree), I year of study	MA Robert Wolski
Digital communication and media	Digital communication and media full time first-degree studies (bachelor's degree), III year of study	MA Joanna Jankowska
	Digital communication and media part time first-degree studies (bachelor's degree), I year of study	MA Anna Głowa
Management	Management Bachelor's degree, full time studies, III year of study	PhD Agnieszka Faron, prof. WAB
	Management Bachelor's degree, full time studies, III year of study (inter-semester recruitment)	PhD Agnieszka Faron, prof. WAB
	Management Bachelor's degree, full time studies, II year of study	MA Anna Kwietniewska

Field of study	Group description	Name and surname of the plenipotentiaries of the Students in the field of study
	Management Master's degree, full time studies, II year of study – (inter-semester recruitment)	MA Dorota Gębaczyk
	Management Master's degree, full time studies, II year of study	MA Dorota Gębaczyk
	Management Master's degree, full time studies, I year of study	MA Dorota Gębaczyk
Computer Engineering	Computer Engineering, Engineering studies, full time studies, I year of study	MA Stanisław Bajor
	Computer Engineering, Engineering studies, full time studies, II year of study	MA Stanisław Bajor
	Computer Engineering, Engineering studies, full time studies, III year of study -(inter-semester recruitment)	MA Stanisław Bajor
	Computer Engineering, Engineering studies, full time studies, III year of study	PhD Tomasz Gładysz, prof. WAB
	Computer Engineering, Engineering studies, full time studies, IV year of study -(inter-semester recruitment)	PhD Tomasz Gładysz, prof. WAB

§ 2

The Plenipotentiary for Students of the field of study should represent the interests of students of a given field of study towards the University authorities in the scope/field:

- a) organizing of the didactic process,
- b) social benefits,
- c) organizing cultural and social life.

§3

The duties of the Plenipotentiary for Students of the field of study should be particularly involved:

- a) provide students with basic information on the organization of studies, the study rules and regulations of the university,
- b) assist in organizing the election of the head of the year and the head of student groups,
- c) help and advise on the problems of the students' personal problems,
- d) inform the university authorities of the cases of the students in question,
- e) assistance in resolving conflict situations,
- f) receive comments and opinions on the course of the teaching activities from the class coordinators, the staff involved in the course of the teaching activities and the students involved,
- g) participate in committee exams and assignments,
- h) assist in organizing university events, in particular for matriculation and graduation.

§4

The employee is obliged to organize the following student meetings:

- a) information meeting for first-year students starting their studies,
- b) meetings to select subject to choose from,
- c) meetings to select specialties.

§5

The Plenipotentiary for Students of the field of study is obliged to cooperate with the Dean's Office and the Plenipotentiary for Students for the Vice-Rector for Education in the scope of fulfilling the obligations of students specified in the Study Regulations.. At the end of each academic year, the Proxy is obliged to submit a report on the activities performed to the Proxy for Students for the Vice-Rector for Education. The report should be submitted by October 15 of the following academic year at the latest. Template of the report in the attachment to the order.

§6

The Plenipotentiary for Students of the field of study may be entrusted with the performance of other tasks commissioned by the University authorities or the Manager of the field of study, concerning students of the field in which he/she acts as the Plenipotentiary.

§7

updating and forwards it to the Plenipotentiary for Students for the Vice-Rector for Education, the Dean's Office and the Didactics Office.

§8

The work of the Plenipotentiaries for Students of the field of study is supervised by the Plenipotentiary for Students for the Vice-Rector for Education

§9

The Order comes into force on the day of its signature.

Vice-Rector for Education
Prorektor ds. Kształcenia


dr inż. Halina Węgrzyn, prof. WAB
PhD Halina Węgrzyn, prof. WAB

To information:

- Rector
- Vice-Rector for Science and International Relations
- Vice-Rector for Development and External Relations
- Plenipotentiary for Students
- Manager of the field of study
- Plenipotentiaries for students of the fields of study
- Didactics office
- Dean's office
- President of the Student Self-Government

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(Name and Surname, Title)

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(Date)

The annual report of the Plenipotentiary of the Students in the field of study

in the academic year

Field of study

Group

Task	A short report on the implementation of the task
1. Organizing an information meeting for first-year students	
2. Arranging a meeting to choose a specialty	
3. Organizing a meeting to select specialty subjects	
4. Support in choosing the head of the year/group	
5.	
6.	
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(employee's signature)