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Date, place

CONFIRMATION of student placement – semester III

I confirm that Mr/Mrs has completed hi internship in:	
(name and address of the organization)	
Between the dates: from	
Tasks:	

Assessment of the Employer's Representative - feedback for the student regarding the course of the internship (insert \mathbf{x})

Learning outcomes third semester	Representative's grade					
	2,0	3,0	3,5	4,0	4,5	5
Student knows, understands and obtains information from the place of internship, integrates it:						
 a) Discusses the principles of the industry operations in which the organization operates and the specifics of its activities 						
 b) Discusses the legal form of the organization and the documentation required to work in various positions 						
 Becomes familiar with the health and safety rules within the framework of the organization 						
 Defines the organizational structure, including the rules of work in individual departments as well as the division of competences 						
 e) Student knows the techniques of keeping and archiving documentation at the workplace and has the ability to perform office work in this area 						
Discusses the methods and concepts of organization management						
Analyzes data and information from various departments of the organization and has the ability to draw conclusions regarding their practical use, using the theoretical knowledge obtained						
Expands his professional competences by participating in organized education in the place of internship (training,						



courses, meetings)	
The student has the ability to work together in a team, taking on different roles.	

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Email adress, phone number

Internship supervisor's Signature